



AGENDA

REGULAR MEETING

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TRAILS AND LANDSCAPING COMMITTEE

[CITIZENS OVERSIGHT COMMITTEE]

MONDAY, MAY 18, 2009

7:00 p.m.

STORY ROOM INSIDE THE MAIN CLAYTON COMMUNITY LIBRARY
6125 Clayton Road, Clayton, CA 94517

COMMITTEE MEMBERS

Candace Bass	JoAnn Caspar
David Disend	Victor Geisler
David Johnson	Jerry Kosel - Vice Chairman
Kelly Marshall	Virginia Siegel- Chairperson
Bill Vineyard	

Vice Mayor Hank Stratford (Ex-Officio)

- A complete packet of information containing staff reports and exhibits related to each item is available for public review in City Hall located at 6000 Heritage Trail on Monday prior to the Committee meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the Committee after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** TRAILS AND LANDSCAPING COMMITTEE ***

MAY 18, 2009

1. CALL TO ORDER & ROLL CALL – Chairperson Siegel.

2. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Committee with one single motion. Members of the Committee, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

- (a) Approval of Action Minutes from the Committee meeting of March 16, 2009.
- (b) Quarterly report from Public Works Department outlining District maintenance tasks and services performed in the last three months.

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Citizens may address the Committee on items within the Committee's jurisdiction, (which are not on the agenda) by completing a speaker card and forwarding it to the Chair. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. When one's name is called by the Chair, the speaker shall advance to the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Committee may respond to statements made or questions asked, or may request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Committee.

4. CONTINUED BUSINESS

- (a) Update on the status of future TLC Pioneer Articles -
(Asst. to the City Manager / Committee Member Bass --email from Tamara Steiner – Pioneer Editor)
- (b) Verbal status report on “Adopt-a-Trail” Program for the Landscape Maintenance District.
 - “Adopt a Trail” information package
(Committee Member Siegel and Committee Member Disend)
- (c) Verbal update of Annual Report preparations
 - Consideration of establishing a subcommittee to work on the Annual Report, which would be completed around July/Aug 2009 covering FY 08/09 ending June 30, 2009.
(Committee Member Vineyard)
- (d) Status and update report on Outreach Subcommittee
 - Library Lobby Display
(Committee Member Bass)

5. NEW BUSINESS

- (a) Water conservation plans for city facilities and Public Landscaping to comply with CCWD water rationing requirements for public agencies.
(Maintenance Supervisor Johnston) – Informational report
- (b) Status of annual weed abatement of city trails and openspace areas
(Maintenance Supervisor Johnston) – Informational report
- (c) Discussion of preliminary Landscape Maintenance District Budget
Staff Recommendation: Provide recommendation to City Council
- (d) Status of Subcommittees Membership
Staff Recommendation: Discuss any member adjustments and confirm or verify changes, deletions or additions.

6. CORRESPONDENCE – review of incoming and outgoing correspondence.

- ▶ Email reply from Chair Siegel dated March 30, 2009 to Howard Kaplan re: weed abatement of open space and trails.

7. COMMITTEE ITEMS – limited to requests and directives for future meetings:

- (a) Assignment of Committee Report to the:
 - City Council at its Tuesday May 19, 2009 meeting.
 - CBCA at its Thursday May 28, 2009 meeting.
- (b) Future Agenda Items.
- (c) Future meeting dates
- (d) Committee Member communications
- (e) Staff Communications/Announcements
 - Term expirations June 30, 2009 for Committee members: Bass, Disend, Johnson, Siegel, Vineyard.

8. ADJOURNMENT– The Committee’s next regularly-scheduled meeting is anticipated to be Monday, **August 17, 2009 at 7:00 p.m.** in Hoyer Hall, Clayton Community Library. Please contact the City Clerk at 673-7300 to verify actual date.

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