



# From The Desk of the City Manager

## Message from the City Manager

The City staff have been very busy. The team continues to move forward with a variety of initiatives. We will be implementing Granicus over the next 6 months, which will improve our internal agenda process, allowing for improved reports as well as enhanced streaming services for the meeting. Granicus is commonly used by many jurisdictions in our area as a standard agenda management tool. Additionally, we will be working on a variety of records management projects to better utilize records storage and digitization.

In other parts of the City, we are working on policy development, improved recruiting, and human resources benefit functions through a software tool called NeoGov. NeoGov is another foundational piece that will improve the efficiency in our operations.

The progress does not end there, Finance is working on an agreement with HdL Companies to outsource our business license process. This agreement is scheduled to go to City Council on September 19th. This is another big step in moving the organization to a process and structure that is sustainable. HdL administers businesses licenses for many cities throughout the State of California. This will allow staff to be freed up to handle other functions that are not getting the level of attention we would like due to the lack of staff hours. One of those areas will be code enforcement.

This is the first step in many projects to come. The goal, in the coming years, is to create a city operational culture that utilizes technology and improved efficiency to allow the process to thrive. This ultimately provides better service delivery to the community.

As always, my office is available if you have any questions.

All the best,

Bret

**Click the Video to get some additional updates.  
Email me at: [bretp@claytonca.gov](mailto:bretp@claytonca.gov)**



## Mainline Breaks

As you see the maintenance team around town, you may notice more and more digging up of the ground in streets, parks, and other areas around the City. The City continues to have more and more mainline breaks.

Although these breaks are repairable, they take a considerable number of staff



## Day of Service

I wanted to make sure everyone was aware of our "Day of Service" on September 16th.

If you are interested in participating, please come to the City Hall courtyard at 8am on September 16th.

There will be coffee and doughnuts. You will be able to choose the project you would like to work on. Some projects will be cleaning up the library exterior, planter boxes downtown, general

hours to fix. With a small staff, this means other scheduled work doesn't occur. In short bursts this is ok as it can be made up, but the number of mainline breaks that is occurring and has occurred in the recent years doesn't allow for the catch-up period I mentioned. On average, the maintenance team handles 800 to 1,000 hours' worth of mainline repairs per year.

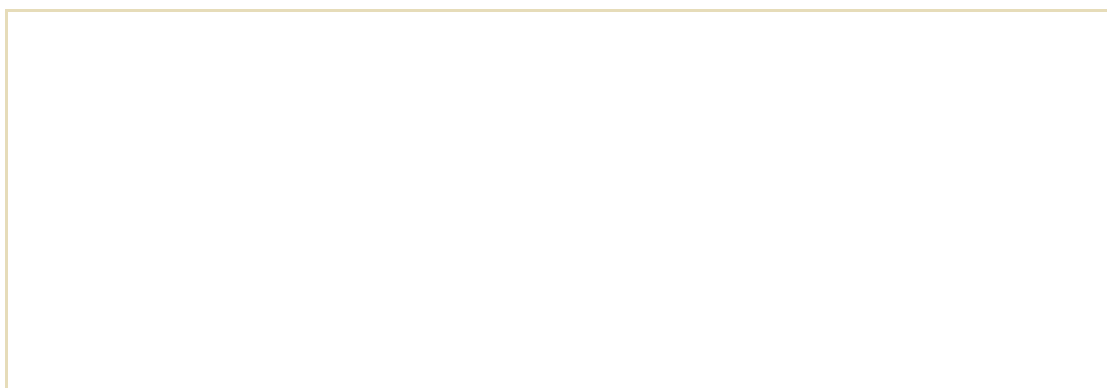
The issue is with the aging infrastructure. As the analogy goes, "what is really happening is not always obvious on the surface" (think of an iceberg).

The team continues to desire to move into a proactive model, which they do in many areas, but these issues continue to grow putting pressure on keeping up the proactive model.

This is something to think about as we have ongoing discussions around service delivery levels, water use, vegetation management etc.

city cleanup, and many more.

We look forward to seeing as many people from the community as possible.





## Employee Spotlight

### Gabriela Saucedo

Gabriela is thrilled to be part of the City of Clayton's Police Department – bringing her unique background and experiences into play. From mastering her culinary skills at the International Hospitality Tourism Academy, where she competed in creating advanced wedding cakes, to fostering young minds as a preschool teacher for 5 years, She cultivated patience, precision, and empathy. Her academic journey led her to a Criminal Justice degree from Diablo Valley College, equipping her with a solid foundation for understanding the complexities of the legal system.

Beyond her professional endeavors, she finds joy and balance in ice skating, where she has learned the art of grace under pressure. Community engagement is a core value of hers, and she actively contributes by volunteering at events such as the Art and Wine Festival and the 4th of July Parade in Clayton. These experiences connect her to the heart of the city and its people. Looking ahead, her aspirations extend beyond law enforcement, as she hopes to one day become a Clayton mom, embodying the spirit of service, family, and community.

As she is honored as this month's employee spotlight, she is reminded of the significance of her journey. Each step, from culinary arts to education and law enforcement, has enriched her with invaluable skills, perspectives, and qualities that she proudly brings to her role. She remains committed to maintaining the highest standards of empathy and dedication as she serves and protects the community I deeply care for.

We are so proud to have Gabriela as part of our Clayton team!!

## City of Clayton Meetings Coming Up

(925) 673-7300

Email Us



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